**Bestwood Village**

**Parish Council**

**Date:** Tuesday 14th May 2024 at 7pm

(or following the Annual Parish Meeting)

At St Mark’s Church Bestwood Village

**Minutes**

Present;

Councillors J Ashworth, I Hart, R Davidson, R White, J Noone, C Brown, L Newcombe

Minute taker; Louise Turgoose, Clerk and RFO

County Councillor; C Barnfather

Members of the public; 1

Ahead of the Annual Parish meeting, the Council observes a moment of silence to remember those that have passed

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|  | To elect a Chairman for 2024/25 year (*who will sign the Declaration of Office)*  **Jack Ashworth elected Chairman of Bestwood Village Parish Council (RD/CB)** |
|  | To elect a Vice Chairman for 2024/25 year  **IH elected Vice Chairman of Bestwood Village Parish Council (JA/CB)** |
|  | To receive apologies for absence  ***None*** |
|  | To receive and consider declarations of members’ interests and dispensations from non-participation  ***None*** |
|  | To receive and approve the minutes of the Council meeting held on 9th April 2024  ***Approved (JA/IH)*** |
|  | To receive and note any update on actions arising from previous Parish Council decisions (not included elsewhere on the agenda)  ***None*** |
|  | To receive reports from   1. County Councillor   ***Hawthorne Primary School has been purchased by Outcomes First Options Autism. They have 65 schools with one in Sutton. This scheme will be an offshoot of the Sutton site. They hope to open Sept 2024. 30 Children with educational healthcare plans, 6 children per class, 3 adults per class, onsite clinical support. Low impact school setting. It is good to see that the school is being retained as an educational setting.  Men in Sheds - mobile classrooms are not currently available to provide a venue for the Men in Sheds. Property Services advised that it may be possible to use the modular classroom, if volunteers with the right skill-set were available to dismantle and rebuild.***  ***No lighting on the railway bridge, but the lighting at both ends of the bridge should illuminate the bridge fully. The team will do a night time survey to assess the lighting levels, and respond to Cllr Barnfather shortly. If lighting is inadequate, they will look in to the possibilities of providing additional lights.***  ***Moor Road flooding resolution has been chased again. Morris Homes are currently out to tender to undertake the clearance pipe works. Cllr Barnfather to update when available.***  ***Goosedale area is to be inspected during wet weather to check the flooding issues there. Cllr Barnfather to update when available.***  ***Apple trees could be considered but the County Council Forestry Team would have to undertake all purchasing, planting and care works.***  ***A discussion was held regarding the old school field and if the County Council were planning to sell this for development or if it would be available for community land/allotments. Cllr Barnfather to investiagte.***   1. Borough Councillors   ***None in attendance***   1. Parish Councillors |
|  | To receive Parishioners questions/statements (normal duration 15 minutes)  ***Resident raised a query regarding hedgehogs being killed on Park Road. Several residents have made their gardens hedgehog friendly and made paths through gardens to help them. Resident requested signage on lamp posts to educate road users about the presence of hedgehogs. Resident advised that this week is national hedgehog week so is a good moment to work on this project.***  ***Cllr White proposed involving the school children to design signage. Cllr White to speak to Hawthorne School to involve the children.***  ***Cllr Noone to look in to the production of signage.*** |
|  | To delegate authority to *the clerk/a minimum of 2 Councillors* in agreement to respond/spend on behalf of the Council as follows;  . Responding to Borough Council on residential planning applications  ***Clerk***  . Authorising repairs to Council equipment (eg playgrounds) up to a maximum of £250 per item between meetings  ***JA, RW***  . Purchasing and reclaiming costs of plants for Council planters up to a maximum of £100 per occasion  ***IH, Clerk***  . Instructing the Lengthsman to carry out work on behalf of the Council  ***JA, Clerk***  . Maintaining the notice boards with agenda and other statutory items  ***JA, RD, Clerk***  ***Approved (JA/IH)*** |
|  | |  |  |  | | --- | --- | --- | | To approve payments for the month (as e-mailed to Councillors to pay) | | | | Countrywide Ground | -£160.00 | Invoice 564964 | | Kbs Depot | -£528.00 | 18846 - Bench | | Jack Ashworth | -£200.00 | Chair Allow | | GBC General Accou | £20,000.00 | Precept | | HMRC | £3,642.80 | Vat Reclaim | | Hugo Fox | -£11.99 | Inv5080 | | Hawthorne School | -£900.04 | Grant For PT | | EL Graphic Design | -£75.00 | Consultation Invoice T2230424 | | Louise Turgoose | -£15.09 | Phone Contract | | Louise Turgoose | -£315.15 | Pay Bvpc | | HMRC | -£78.60 | 475pp01409936 | | Claire Brown | -£58.80 | Typeform Subscription | | Claire Brown | -£168.81 | Consultation Printing | | Claire Brown | -£167.94 | Consultation Boxes | | Countrywide Ground | -£175.00 | Invoice 571245 |   ***Approved (JA/IH)*** |
|  | To receive and approve   1. End of year accounts for 2023/24 year   ***Approved***   1. Agree and sign bank statements to accounts for the year   ***Approved and signed***   1. Receive the internal auditors report   ***Approved***   1. Receive the VAT reclaim for 2023/24   ***Approved***  ***(JA/RD)*** |
|  | Receive and approve the Annual Accounting Statements (AGAR)   1. To consider and complete the Annual Governance Statement   ***Approved***   1. To consider and approve the accounting statements by the RFO   ***Approved***   1. To agree issuing of Inspection of Public Rights notice   ***Approved***  ***(JA/IH)*** |
|  | To discuss and approve appointment of an internal auditor for 2024/25 year;  £114  ***Approved*** |
|  | To review and approve updated Standing Orders (first presentation)  ***Approved (JA/CB)*** |
|  | To review and approve updated Financial regulations  ***Approved (JA/CB)*** |
|  | To review and approve updated policies and remits  ***Program of rolling review to be implemented at the next meeting***  ***Approved (JA/IH)*** |
|  | To review and approve asset register for 2024, including additional benches and planters  ***JA to review asset register and present to next meeting*** |
|  | To review and approve insurance cover and renewal quote; £1,300.64 for 1 year, or £1,251.79 per year for 3 years (LTU)  ***JA to review and speak with insurance company to assess level of cover*** |
|  | To approve Countrywide Grounds maintenance contract renewal; increasing from £160 to £175 per month (incl VAT)  ***Approved (JA/IH)*** |
|  | To discuss and approve application for Gedling flood alleviation initiatives  ***LN to look in to any items which may be useful and report to next meeting*** |
|  | To receive update on Website and Councillor’s e-mail addresses  ***Clerk provided report. Draft website to be shown to councillors when available.*** |
|  | To receive reports and discuss Lengthsman Scheme update  ***No outstanding jobs. School footpaths regularly cleared.***  ***RD requested additional mowing by the benches.*** |
|  | To receive reports and discuss consultation  ***140 responses so far, 125 online.  Official closing date is Sunday. CB requested the closing date be extended to allow for additional responses from community groups. Additional advertisment to be posted online. JA to take copies to Toddler Group and Boys Brigade.***  ***Clear themes are emerging from the responses so far. CB to organise an analysis document when available.***  ***LN/CB to investigate volunteers for an events committee/working group.*** |
|  | To receive reports and discuss planning applications review  ***No applications to consider.***  ***Planning application responses to be posted on the new website and Facebook page when available.*** |
|  | To receive reports and discuss update on traffic issues  ***Councillor Barnfather supports Parish Council letter to City Highways and will speak with County Highways.*** |
|  | To receive reports and discuss playground inspections and repair  ***RW has investigated the possibilities of renewing the play area. This includes new equipment, replacement flooring and painting existing equipment.***  ***Quotes being sought for additional equipment and replacement flooring.***  ***RW and JA to have a site meeting with suppliers.***  ***Quote has been received for painting of 5 pieces of equipment for £500.70 including materials. Painting of equipment approved. (JA/RW)*** |
|  | To agree the date and time of the next meeting (Tuesday 11th June 2024)  ***Agreed***  ***Cllr Hart away.*** |